

NC DIVISION MH/DD/SAS**MAJORS PROGRAM****(Managing Access for Juvenile Offender Resources and Services)****2008/2009**

LME:		Date:	
Control #:	Contract Provider:	Record #:	
Rating Codes: 0 = No 1 = Yes 9 = NA			Rating
1. There is evidence of application for Medicaid/Health Choice.			
2. There is evidence that this child has a principal or primary DSM IV-TR (and its successors) diagnosis of substance abuse or dependence.			
3. There is evidence that a NC TOPPS was completed within the required timeframes: a. Initial Assessment b. 3 month update c. 6 month update d. 12 month update e. every 6 months thereafter			a. b. c. d. e.
4. There is evidence of a release of information signed by the child for sharing of information between the local juvenile court and the MAJORS Program.			
COMMENTS:			
MONITOR:			

**NC DIVISION OF MH/DD/SAS
MAJORS Program
2008 / 2009**

MONITORING INSTRUCTIONS

Note: This monitoring will be performed only in the LME's that receive this funding.

IMPORTANT: DO NOT WRITE THE INDIVIDUAL'S NAME ON THE MONITORING FORM. THIS IS FOR CONFIDENTIALITY REASONS. DOCUMENT PROVIDER RECORD # ONLY.

Question #1 Review applications, correspondence, receipts for purchased services, event tickets and / or progress notes to determine if attempts were made to access various funding, i.e., an application was made for Medicaid / Health Choice. Other evidence may include: if the individual was considered ineligible, did they sign a consent to bill insurance? If the family refused to apply, look for documentation indicating such.

Question #2 Determine if there is evidence that the child has a principal or primary DSM IV-TR (and its successors) diagnosis of substance abuse or dependence.

Question #3 The monitor will review each service record to determine if an NC TOPPS Assessment was completed.

- The NC TOPPS Initial Assessment should be completed within 30 days of the first date of service.
- Subsequent updates must be completed within 15 days before or after the due date.
- A copy of the NC TOPPS Initial Assessment form can be found in the service record.

Rate each element (a-e) 1/MET or 0/NOT MET. If an update is not due, rate the element (b-e) 9/NA. All elements (a-e) must be rated either 1 or 9 for the overall rating to be 1/MET. If any element is rated 0, the overall rating is 0/NOT MET.

Question #4 Determine if there is a signed release of information between the local juvenile court and the MAJORS Program to communicate regarding the individual's treatment services.